

PERSONAL INFORMATION

Giacomo Capirci



📍 Corso Lodi 115, 20139 Milan (Italy)

☎ +39 3891331836

✉ giacomocapirci@gmail.com

Sex: Male | Date of birth: 22/12/1979 | Nationality: Italian

WORK EXPERIENCE

9/04/2014 – Present

Tour Leader

Main collaborations: Jilitour Srl, Servizi Turistici Inteser Srl, Geg Travel Ltd., Jacarè Viaggi, Aghi Srl, Made in Uvet, Chinarancia, Italy Luxury Travel, Italcamel, Target Travel, Italia Exclusive, Private Clients Travel Ltd., Abercrombie & Kent, Intertravel Viaggi.

23/10/2013 – 08/07/2014

Chinese Teacher

Institute of Chartered Accountants, "Going to Asia" Association, Milan (Italy)

Teaching Chinese language and culture to basic and intermediate level students.

28/11/2012 – 30/06/2013

Italian Teacher

Foundation for Initiatives and Studies on Multi-Ethnicity (ISMU), Milan (Italy)

Participating in "CinaMI" learning project: teaching Italian phonetics, grammar and conversation to basic level students of the local Chinese community.

09/04/2013 – 14/04/2013

Interpreter, Tour Leader

Snover Exhibition Group Co.,Ltd.

Professional interpreting services provided to Chinese business people visiting Milan Furniture Fair.

03/2008 – 12/2012

Translator

"Cina in Italia" bilingual magazine

Translating articles (from Chinese into Italian)

10/2010 – 04/2012

Italian Teacher

Beijing Senmiao School, Beijing New Oriental Education & Technology, Inc., Beijing (China)

Teaching Italian phonetics, grammar and conversation to basic, intermediate and advanced level students. Examiner for CILS (Certificate of Italian as a Foreign Language) - A2 level.

03/2008 – 03/2010

Translator, Interpreter, Tour Leader

Beijing Yihaotai Fashion Garment Co., Ltd., Beijing (China)

Translating emails, letters of intent and contracts from Chinese into Italian and viceversa. Business trip planning (visa assistance, flight and hotel booking). Professional interpreting services provided to Chinese customers visiting Italy and Italian customers visiting China.

EDUCATION AND TRAINING

09/04/2014	Tour Leader Certificate Languages: English and Chinese.
28/11/2013 – 30/11/2013	Certificate of completion Chinese National Office for Teaching Chinese as a Foreign Language (Hanban) Chinese language teachers' training class.
25/06/2012 – 29/06/2012	Certificate of Completion Confucius Institute at the University of Milan "Confucius Institute Summer School 2012" - Chinese language teachers' training class.
05/2007 – 04/2011	Chinese Proficiency Chinese National Office for Teaching Chinese as a Foreign Language (Hanban) Achieved level 3 (basic) and 7 (intermediate) on Chinese Proficiency Test (HSK). Achieved level 6 written (advanced) on New HSK.
12/2010	Certificate of Italian Teaching Skills (CEDILS) Ca'Foscari University of Venice
12/11/2010	CILS (Certificate of Italian as a Foreign Language) Examiner's Certificate University for Foreigners of Siena
07/2006 – 06/2010	Certificate of Completion Beijing Language and Culture University (BLCU) Chinese language training courses from C level to E level.
09/2004 – 05/2007	Certificate of Completion University of Milan Chinese language training course.
10/1998 – 10/2004	Master's Degree Catholic University of Milan Faculty of Foreign Languages and Literatures. Degree Course in Tourism and Management. First language: English. Second language: German.

- 09/1993 – 07/1998 High School Certificate
"A.Rosmini" Foreign Language School, Grosseto (Italy)
English - French - German
- 08/1995 – 07/1997 Certificate of Completion
Edinburgh Napier University and University of Kent (UK), University College Dublin (EIRE)
English language Training Courses.

PERSONAL SKILLS

Mother tongue(s) Italian

Other language(s)

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken interaction	Spoken production	
English	C1	C1	C1	C1	C1
Chinese	B2	C1	C1	C1	B2
French	B2	B2	B2	B2	B2
German	B1	B2	B2	B2	B1

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2: Proficient user
Common European Framework of Reference for Languages

Computer skills Microsoft Office XP, Pinnacle Studio (video editing software application).

Driving licence B

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